

Addendum to School Behaviour & Motivation Policy - May 2020

Arrival and departure from school:

- Pupils will use existing gates for entry/exit to school. On arrival they will go to their 'group line area', which is marked out to maintain 2m social distancing and remain there until they are met by their teacher.
- Pupils will be assigned a specific entry/exit door on the main school building (including the group based in L10 – mobile classroom).
- Parents/carers will be informed not to congregate around the school gates and for those walking; parents will be informed about the need to ensure their children adhere to social distancing guidelines.
- At the end of the day, pupils who use Gillingham's private buses will remain in outside supervised zone A and then taken to the buses by a member of staff.
- Pupils who use NCC school transport will meet their transport as usual although drivers are following NCC Risk Assessment guidelines for school transport operators.

Allocated groups

- Pupils will be placed in small groups as their usual classes will be split. These smaller groups will be taught by one teacher throughout except for PE. Some groups will also be supported by a Teaching Assistant. Groups will move around school as little as possible except for using the toilet, hand washing and when they are supervised whilst moving to PE & the Computing Room.
- Break and lunchtime start and end times will be slightly staggered to avoid any group interaction on corridors whilst travelling to and from their outside zone.
- Pupils will be issued with a pack of personal stationery including a packet of tissues for sole use when in school, avoiding the need for pupils to bring their own pencil cases.

Health & Hygiene: Cleaning, handwashing, coughing & sneezing

- When arriving at school, all children will be taken to their supervised, designated hand washing area and must wash their hands using soap and water. They will continue with supervised hand washing throughout the day, following break time, before and after lunchtime and whenever necessary to maintain good hygiene.
- All children will be taught to 'catch it, bin it, kill it' and will be instructed to avoid touching their mouth, nose and eyes. A personal packet of tissues will be issued to every child as part of their stationary pack. All used tissues must be disposed of in lidded bins which are distributed throughout the school.
- An adapted cleaning schedule is in place to ensure all surfaces are cleaned including any approved learning apparatus/equipment e.g. Computing room facilities and PE equipment.
- Pupils will be informed in advance to bring in their own water bottle each morning and take it home at the end of the day.
- Children must tell an adult if they experience symptoms of coronavirus. They must not be brought to school if they are displaying symptoms at home.

Movement around the school

- Movement around the school will be limited for pupils and the school has staggered some peak times to avoid contact on the school corridors. Movement for group handwashing, entry/exit to the building and movement between group classroom and PE/Computing room will be supervised and limited to one group at a time.
- Symbols & arrows have been marked on the main corridor and stairs, 2 meters apart, to guide individuals to remain on the left hand side and to help maintain social distancing, where possible, when transient.
- Each group has been allocated a toilet time in which individual pupils from that group will be allowed to use the communal toilet facilities, whilst adhering to social distancing markers displayed outside the toilet areas.
- Should a pupil need to use the toilet outside of their allocated time, pupils must be directed to the individual 'accessible toilet' where queuing can be monitored and staff can intervene should it become busy.

Break & Lunchtime

- Packed lunches brought from home will remain with pupils until lunchtime; from 15.6.20 school dinners will be available for those who wish to order a hot meal or packed lunch. For children who receive free school meals, this will be provided free of charge, for other children this will be paid in the usual way.
- Lunches will be eaten within the allocated group classroom or outside (depending on the weather conditions).
- Pupils will remain within their group to eat their lunch.
- School dinners will be delivered to pupils in their group classrooms.
- A member of staff will supervise each group throughout break and lunchtime including supervised handwashing.
- A supervised facilities station will be available for returning all school dinner resources (trays, cutlery, and crockery) and pupils will be directed each day.

Behaviour incidents

- Section 1 of the school Behaviour and Motivation Policy outlines the five school rules which children are expected to follow at all times.
 - Listen to and follow instructions
 - Behave in a safe and responsible manner
 - Come to lessons properly prepared
 - Get on with learning and do not disturb others
 - Treat others, their work and equipment with respect
- Where behaviour has fallen below what is expected, the existing Behaviour & Motivation Policy will be followed.
- Due to the nature of the current Coronavirus pandemic, any pupil who deliberately coughs or spits towards any person will be deemed a serious behaviour incident and the higher level sanction as defined in our Behaviour & Motivation Policy will be applied.

Online learning

- It is expected that pupils who are at home engage with the school's online learning offer where possible. The school will continue to monitor engagement with the online learning activities and School will continue to liaise with parents/carers where relevant.

12. Links with other policies

This Behaviour & Motivation Policy is linked to the following policies:

- Exclusions policy
- Safeguarding policy
- Anti-bullying policy

This policy also links with our Home School Agreement

Revised May 2020